

2nd December 2020

To,

National Stock Exchange of India Ltd.
Exchange Plaza, 5th Floor
Plot No.C/1, G Block
Bandra Kurla Complex, Bandra (E)
Mumbai - 400051
Email - cm1ist@nse.co.in
Scrip: RADAAN

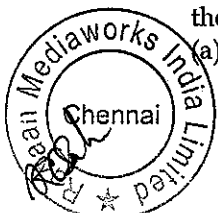
Corporate Relationship Department
The BSE Limited
Phiroz Jeejeebhoy Towers
Dallal Street,
Mumbai - 400001
Email - corp.relations@bseindia.com
Scrip:590070

Dear Sir,

Sub: Annual General Meeting and Book Closure Intimation

This is to bring to your notice that:

1. The Twenty-first Annual General Meeting ("AGM") of the company will be held on Thursday, the 24th December 2020 at 4.00 p.m. IST (Indian Standard Time) through Video Conferencing ("VC")/Other Audio-Visual Means ("OAVM"), to transact the business as set out in the Notice of the AGM.
2. In view of the massive outbreak of the COVID-19 pandemic, the Ministry of Corporate Affairs allowed conducting Annual General Meeting through Video Conferencing (VC) or Other Audio Visual Means (OAVM) and dispensed the personal presence of the members at the meeting vide Circular No. 14/2020 dated April 08, 2020, Circular No. 17/2020 dated April 13, 2020 and Circular No. 20/2020 dated May 05, 2020 (hereinafter referred to as "MCA Circulars"). In terms of the said MCA circulars and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 issued by Securities and Exchange Board of India (SEBI), the 21st Annual General Meeting (AGM) of the members will be held through VC/OAVM. Hence, members can attend and participate in the AGM through VC/OAVM only.
3. In line with the aforesaid Ministry of Corporate Affairs (MCA) Circulars and SEBI Circular dated May 12, 2020, the Notice of AGM along with Annual Report 2019-20 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories. Member may note that Notice and Annual Report 2019-20 has been uploaded on the website of the Company at www.radaan.tv. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and the AGM Notice is also available on the website of CDSL (agency for providing the Remote e-Voting facility) i.e. www.evotingindia.com.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. The instruction for joining the AGM are provided in the Notice.
5. Members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e 17th December 2020, may cast their vote electronically from a place other than venue of AGM (remote e-voting), through the e-voting services provided by CDSL, on all resolutions set out in the Notice of the AGM. All the members are informed that:
 - (a) All the business as set out in the Notice of AGM may be transacted through voting by electronic means.



- (b) The remote e-voting shall commence on 21st December 2020 (9.00 a.m. IST) and shall end on 23rd December 2020 (5.00 p.m. IST) and the remote e-voting module shall be disabled by CDSL for voting thereafter.
- (c) Once a member casts vote on a resolution, he/she will not be allowed to modify his/her vote.
- (d) The facility for voting, through electronic voting system shall also be made available at the AGM and members attending the AGM who have not already cast their vote by remote e-voting shall be able to exercise their right at the AGM.
- (e) The Members who have cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast their vote again.
- (f) A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date (i.e.17th December 2020) only shall be entitled to avail the facility of remote e-voting, or voting at the AGM.
- (g) Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of Notice of AGM and holding shares as of the cut-off date, may obtain the login and password details (*sequence number*) from the Registrar and Transfer Agents ("RTA") of the Company by sending a request at investor@cameoindia.com However, if the person is already registered with CDSL for e-voting, the person can use the existing login details for casting the votes.
- (h) In case of queries or issues regarding e-voting, members may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com. Members may also contact the Company Secretary at the above registered office address or the RTA at the following address, M/s.Cameo Corporate Services Limited, Subramanian Building, No.1, Club House Road, Chennai - 600002, Phone No.+91-44-28460390/91/92/93/94; Fax No. +91-44-2846 0129, e-mail - investor@cameoindia.com
6. If your email id is registered with Company / Depository Participant, login details for e-voting are being sent on your registered email address. In case you have not registered your email address with Company / Depository Participant, please follow below instruction to register your email-id for obtaining Annual Report and login details for e-voting.
- (i) For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to Company/RTA email id.
- (ii) For Demat shareholders - please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhaar Card) to Company/RTA email id.
7. The Register of Members and the Share Transfer Books of the Company will remain closed from 17th December 2020 to 24th December 2020 (both days inclusive).

Please take it into record and disseminate on your website.

Thanking you,

Yours faithfully,

For Radaan Mediaworks India Limited



Kanhu Charan Sahu
Company Secretary

